



ST. CLAIR COUNTY HOUSING AUTHORITY

## **JOB ANNOUNCEMENT**

**May 4, 2023**

The St. Clair County Housing Authority (SCCHA) is presently accepting applications for the following position:

**POSITION: Grounds Keeper**  
**LOCATION: Ernest Smith Sr. Apartments, Cahokia Heights**  
**SALARY: \$14.00 per hour**

This is a full-time, non-exempt position for work at the Ernest Smith property located in Cahokia Heights. The position is considered full-time temporary, usually involving thirty-seven and a half (37.5) hours per week. Responsibilities include keeping the grounds of the assigned apartment community free of trash and litter and otherwise contribute to the positive curb appeal of the property. The hourly wage is \$14.00. Applicant must be able to pass a post-employment offer drug test and criminal background history.

Interested applicants **must** complete an SCCHA Application for Employment form and may submit a resume and related materials. Applications and Job Descriptions including specific requirements and qualifications for this position are available upon request by contacting:

Iesha Underwood, Administrative Director  
St. Clair County Housing Authority  
1790 South 74<sup>th</sup> Street  
Belleville, Illinois 62223  
Phone: 618-277-3290, extension 6980

The SCCHA reserves the right to verify application information, conduct selective interviews and make the final decision with regard to applicant's appointment to this position.

**Deadline: 4:00 P.M., Tuesday, May 16, 2023 (or until filled)**

Approved for Posting by: \_\_\_\_\_

**Larry McLean, Executive Director**

**This is an Equal Employment Opportunity M/F/D/V**