



ST. CLAIR COUNTY HOUSING AUTHORITY

1790 South 74th St., Belleville, IL 62223

WAITING-LIST UPDATE FORM

Please complete all sections of this form to update your application.

PLEASE PRINT

Name: (Head of Household)		Social Security Number:	
Street Address:		City, State ZIP:	
Home Phone #:	Cell Phone #:	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Divorced	

ACCOMMODATION REQUEST

<input type="checkbox"/> NO	I am <u>not</u> requesting accommodations due to a disability.
<input type="checkbox"/> YES	I am requesting accommodations due to a disability, as described below.
Requested Accommodation: <input type="checkbox"/> None <input type="checkbox"/> Wheelchair <input type="checkbox"/> Ground Floor <input type="checkbox"/> Vision <input type="checkbox"/> Hearing <input type="checkbox"/> Other	
Description of how requested accommodation relates to disability.	

FAMILY MEMBER INFORMATION

(List only persons who will live with you if you receive housing assistance.)

Member Number	Name	SS Number (Required)	Date of Birth	Sex	Relation to Head of Household	Monthly Income	Income source
1	Head of Household from above	From above					
2							
3							
4							
5							
6							
7							

If the head of household or co-head is employed, where is your employer located?

City _____ State _____



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PREFERENCE REQUEST

The waiting lists are organized first by preference points (if applicable to the program(s) for which you are applying), then by date and time of application. Using the preferences that apply, the applicants with the most preference points are placed at the top of the waiting list(s). When there is a tie in the number of preference points, date of application is used to determine waiting list order. Eligibility for preferences is determined as described in the Summary of Preferences page and is verified when an applicant is pulled from a waiting list for screening. **Do you believe you qualify for the preference for:**
(Please see page 4 for a summary of Waiting List Preferences)

Living or working in our jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Being employed, a senior citizen or person with a disability?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Having an unmet housing need?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Being a veteran or the survivor of a veteran?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Being a law enforcement official or certified teacher?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Being displaced by government action or a presidentially declared disaster?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Note: Eligibility for preferences <u>will be verified</u> at time of selection from the waiting list. Applicants who do not qualify for an assigned preference at time of screening will be returned to the waiting list.	

INCOME LIMITS - ALL PROGRAMS - EFFECTIVE April 1, 2018

I certify that the total annual income for my household is:

Extremely Low Very Low Low

Persons in Household	Extremely Low Income	Very Low Income	Low Income
1	\$0 - \$16,150	\$16,151 - \$26,900	\$26,901 - \$43,050
2	\$0 - \$18,450	\$18,451 - \$30,750	\$30,751 - \$49,200
3	\$0 - \$20,780	\$20,781 - \$34,600	\$34,601 - \$55,350
4	\$0 - \$25,100	\$25,101 - \$38,400	\$38,401 - \$61,450
5	\$0 - \$29,420	\$29,421 - \$41,500	\$41,501 - \$66,400
6	\$0 - \$33,740	\$33,741 - \$44,550	\$44,551 - \$71,300
7	\$0 - \$38,060	\$38,061 - \$47,650	\$47,651 - \$76,200
8	\$0 - \$42,380	\$42,381 - \$50,700	\$50,701 - \$81,150

Which of the following Housing Programs are you applying for?

- A. The Section 8 Housing Choice Voucher Program? (A county-wide, tenant-based assistance program.) Yes / No
- B. One or more site-based locations noted below? Yes / No

SITE-BASED APPLICATION PROCESSING

St. Clair County Housing Authority operates federally assisted housing in numerous locations. Please do not indicate sites you will not live in. Each site is a separate waiting list and is not affected by how many sites you sign-up for. Please apply only for locations you will accept a unit, if offered.

<u>Location</u>	<u>Code</u>	<u>Development</u>	<u>Eligible Household Type *</u>	<u>Inc</u>	<u>Do you want to be on the waiting list for this location?</u>
Alorton	AL	Hawthorne	Family	1	Yes / No
Belleville	B1	Bel-Plaza 1 (Church St.)	Senior Only	2	Yes / No
Belleville	B2	Bel-Plaza 2 (N. 47 th St.)	Senior Only	2	Yes / No
Belleville	BA	Amber Court	Senior Only	2	Yes / No
Belleville	COTT**	Cottages@Cathedral Sq.	Senior Only	1	Yes / No
Belleville	Gwen Ct	Gwendolene Court	Elderly	2	Yes / No
Brooklyn	BR	Thomas Terry Apts.	Family	1	Yes / No
Brooklyn	Town Ct	Townhouse Court	Family	2	Yes / No
Centreville	CA	Adeline James Building	Senior Only	1	Yes / No
Centreville	CE	Ernest Smith Sr. Apts.	Family	1	Yes / No
Centreville	CP	Private Mathison Manor	Family	1	Yes / No
Dupo	DU	Bluffside Apts.	Family & Elderly	1	Yes / No
E. St. Louis	JAZZ**	Jazz@Walter Circle	Senior Only	1	Yes / No
Lebanon	LE	Scattered Site	Family & Elderly	1	Yes / No
Lebanon	FHAC***	Cedar Ridge	Elderly	2	Yes / No
Lenzburg	LZ	Lakeview Apts.	Family & Elderly	2	Yes / No
Marissa	MA	Clayton Manor	Family & Elderly	1	Yes / No
Millstadt	MI	Scattered Sites	Family & Elderly	2	Yes / No
New Athens	NA	Becker Park	Family & Non-Senior disabled	2	Yes / No
New Athens	NA	Rickert Station	Senior Only	2	Yes / No
O'Fallon	OF	Jefferson Square	Family	1	Yes / No
O'Fallon	LPV**	Lincoln Park Villas	Senior Only	1	Yes / No
Smithton	SM	Smithton Apts.	Family & Elderly	1	Yes / No
Swansea	SW	Fullerton Road Apts.	Senior Only	2	Yes / No
Swansea	ML@S**	Metro Landing	Senior Only	2	Yes / No
Washington Park	WP	Scattered Sites	Family & Non-Senior Disabled	2	Yes / No

* The following definitions apply to household types:

Family general occupancy
 Elderly occupancy limited to persons age 62 or older or under age 62 with a disability
 Senior occupancy limited to persons age 62 or older
 Near senior persons aged 55 to 61

** These Developments are privately owned and managed

*** A separate application is required for this location

- Properties that can be occupied by families with annual income at or below the low income limit. (80% of County Median)
- Properties that can be occupied by families with annual income at or below the Very Low Income limit. (50% of County Median)

WARNING

TITLE 18, SECTION 1001 OF THE U. S. CODE, STATES THAT A PERSON IS GUILTY OF A FELONY FOR KNOWINGLY AND WILLINGLY MAKING FALSE OR FRAUDULENT STATEMENTS TO ANY DEPARTMENT OR AGENCY OF THE U.S. OR THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Please sign here: _____ Date: _____

Signature of Head of Household

SUMMARY OF WAITING LIST PREFERENCES

JURISDICTIONAL PREFERENCE (10 Points):

This preference is available to applicants who reside, are employed, or have a written offer for employment in SCCHA's legal jurisdiction, which is St. Clair County, excluding the City of East St. Louis for the public housing program. The Section 8 HCVP is administered county-wide, therefore, the City of East St. Louis is considered "in jurisdiction." If an applicant is currently in a shelter located outside of SCCHA's jurisdiction, but can document eligibility for the jurisdictional preference based upon immediate prior residency, the applicant is entitled to jurisdiction preference for up to 12 months from the end of residency in SCCHA's jurisdiction.

Note: This preference applies to Section 8 HCVP and Public Housing

EMPLOYMENT PREFERENCE (2 Points)

This preference is available to applicants where the head of household, spouse or co-head is employed. This preference is also available to households where the head of household is a senior citizen or a person with a disability (as defined by HUD) . To be eligible for this preference on the basis of employment the qualifying member must have worked a minimum average of 10 hours per week for a minimum period of three months.

Note: This preference applies to Section 8 HCVP and Public Housing

UNMET HOUSING NEED (1 Point)

This preference is available to applicants who have an unmet housing need. To qualify for this preference the applicant must demonstrate an unmet housing need related to: a) rent burden (paying more than 50% of household income toward housing cost); b) overcrowded living conditions; c) substandard living conditions; d) displacement due to government action, natural disaster, foreclosure, and other verifiable circumstances; e) inability to afford independent housing resulting in the need to remain in the parent's home or the home of another family; f) homelessness or near homelessness (as defined by federal guidelines); g) residing in a shelter or transitional housing arrangement; h) other verifiable / documentable condition that substantiates an unmet housing need.

Note: This preference applies to Section 8 HCVP and Public Housing

VETERAN PREFERENCE (1 Point)

Preference is awarded only to applicants who are a veteran or survivor of a veteran who actively served in a branch of the United States Armed Services. The term survivor includes the spouse or widow (unless remarried) of a veteran. To receive this preference the veteran's military service must not have concluded on a negative basis (i.e. dishonorable discharge, bad conduct discharge, etc.).

Note: This preference applies to Section 8 HCVP and Public Housing.

LAW ENFORCEMENT / TEACHER PREFERENCE (6 Points)

This preference is available to applicants where the head of household, spouse or co-head is an active member of law enforcement or is working as certified teacher.

Note: This preference applies only to the Public Housing Program

DISPLACEMENT / DISASTER PREFERENCE (5 Points)

This preference is available to applicants:

- A) Displaced by government action or a presidentially declared disaster.
- B) Impacted by a recognized disaster that occurs within SCCHA's jurisdictional boundaries as designated by SCCHA's Executive Director.

Note: This preference applies only to the Public Housing Program

It should be noted again that all assistance is granted through the Waiting list process. Emergency housing is not available through this office by regulation.