

St. Clair County Housing Authority
1790 S. 74th Street
Belleville, Illinois 62223

Section 3 Resident Certification Form 2017

A section 3 resident seeking the preference in training and employment as defined in the section 3 regulations at 24 CFR Part 135 **shall certify to the recipient**, contractor or subcontractor, and submit evidence showing they meet the criteria of a Section 3 resident. Proof of income, receipt of public assistance and/or residency in a United States Department of Housing and Urban Development (HUD) or other federally assisted housing program or residency within a Section 3 covered area is required. All residents of Public Housing developments or participants in the Section 8 Housing Choice Voucher Program of the St. Clair County Housing Authority qualify as Section 3 residents.

1. Resident Information

Name:

	First Name	Last Name	Middle initial
Address:			
	Street	City	Zip Code
Check one:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Primary Phone Number: _____

2. Proof of Section 3 Status

I have attached one of the following documents as proof of my status:

- A. Proof of residency in Public Housing or other federally-assisted housing development or participation in the Section 8 HCVP (tier 1) OR proof of residency in a Section 3 area (tier 2).
- B. Proof of participation in a HUD YouthBuild Program. (Certification of Participation)
- C. Proof of Section 3 Income Status. Proof of Public Assistance, Temporary Assistance to Needy Families, Proof of participation in a Federal, State or local assistance program or other program that assists low Income Persons. (Certificate of participation, SSI, unemployment benefits, other benefits)

3. Proof of Section 3 Income Status

Only complete this portion if you are unable to provide any documents listed above in section 2. My income is within the range that I circled below. Please circle your household size and circle your household income range. Your household income should include all earned and non-earned income. (e.g. TANF, SSI) If you are currently employed or were employed during the last year, please attach a copy of your:

- A. Most recent Federal Income Tax Return/W2.
- B. Last two pay stubs.

Continued on Reverse

	NUMBER OF PERSONS IN HOUSEHOLD							
	1	2	3	4	5	6	7	8
Very Low Income 50%	\$0-\$26,100	\$0-\$29,800	\$0-\$33,550	\$0-\$37,250	\$0-\$40,250	\$0-\$43,250	\$0-\$46,200	\$0-\$49,200
Low Income (80%)	\$26,101-\$41,750	\$29,801-\$47,700	\$33,551-\$53,650	\$37,251-\$59,600	\$40,251-\$64,400	\$43,251-\$69,150	\$46,201-\$73,950	\$49,201-\$78,700

4. Type of Work Desired / Qualified to Perform (Check as applicable)

General Office / Clerical Janitorial / grounds Professional (Specify: _____)

Trade Work (Electrical Plumbing HV/AC Carpentry Other (Specify _____)

Have you attached a full SCCHA Application for Employment? Yes No

Note: Completed applications will be held on file for any suitable position that may become available at St. Clair County Housing Authority for six months. Please also know that we will forward a copy of your application to any contractor that is selected to perform work at our developments of over the next six months.

Should the period of six months expire and you wish to renew your application for Section 3 Certified Employment, please notify us in writing at SCCHA, 1790 South 74th St., Belleville, IL 62223 or e-mail your renewal notification to sccha@sccha.org. It is also important to update your contact information, or other pertinent information should there be a change in the information provided.

5. Certification: I certify that, to the best of my knowledge, the information I provided is true and correct.

Signature: _____ **Date:** _____

Receipt Acknowledgement: _____ **Date:** _____